

A/R Invoicing Adapter

The first step in getting paid for your sales is getting a clear and accurate invoice to your customer right away. The longer you wait to bill a customer the longer you can expect to wait to get paid. And if the invoice doesn't clearly detail the reason for the bill then you may wait even longer. For a great solution to your billing needs, get SouthWare's A/R Invoicing Adapter.

S O U T H W A R E E X C E L L E N C E S E R I E S >

BENEFITS

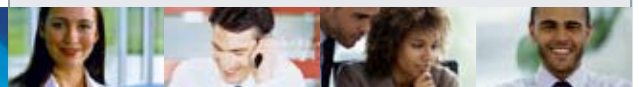
FINANCIAL MANAGEMENT

The screenshot displays the 'Enter A/R Billing Information' window in the SouthWare Excellence Series (S/W) software. The window title bar shows 'AR 01 04 01 01 - SouthWare Excellence Series (S/W) - Grand Computer, Inc.'. The interface includes a menu bar (File, Edit, Address, Search, Next, Previous, Print, Options, Windows, Help), a toolbar, and a main data entry area. The 'Order#' field is set to '124' and the 'Address & Contact' field is empty. Below this is a table with columns: Line#, Type, Item ID, Description, Loc, U/M, H/C, Quantity, Qty B/O, Unit Price, and Extended Price. The first row shows '5 11 5 LHMVPC License charges 001 Hrs 1 000 000 45.000 45.00'. The 'Payments' section on the left has fields for '31-Driver', '32-Cash', '33-Check', and '34-Cash/Chk'. The 'Subtotal' and 'Invoice Total' fields are both set to '45.00'. The 'Payment Total' field is also set to '45.00'. At the bottom, there are buttons for 'Print', 'F5', and 'F12', and a status bar showing 'T 04 _F4 | Header _F5 | List View'.

Streamlined Invoice Entry

- Produce an invoice quickly
- Streamline the handling of complex sales situations
- Put as much detail on an invoice as you need
- Bill jobs and retainage if you use Job Cost
- Ensure that standard pricing is used on your invoices
- Get your invoices recorded in A/R almost instantly
- Know the details of past invoices
- Standardize your miscellaneous add-on charges
- Keep your A/R system updated with sales tax and commission information

The A/R Invoicing Adapter is an add-on option for SouthWare's Accounts Receivable. With it you can enter the details of your invoices and print them to give to your customers. You get many of the powerful features found in SouthWare's other invoicing modules without paying for features you don't need. You also get invoice history and an automatic interface to A/R and G/L for even more efficient processing of your billing.



Features & Functionality

Billing Entry Features

- Streamlined entry and printing of an invoice
- Standard service codes for default descriptions, pricing, and other info
- Handles returns, special orders, pricing adjustments, and payments on account
- Option to bill jobs and retainage if using Job Cost
- Option to change billing or shipping info
- Commission and sales tax info
- Option to add a customer on an invoice
- Credit limit checking
- Option to look up past invoice pricing
- Unlimited text lines on an invoice
- Any combination of cash, check, credit card, or on account payment
- Up to 4 miscellaneous charges per invoice
- Notes and optional Extended Data™

Integration with A/R Features

- Invoices update A/R open items, sales tax, commissions, G/L, customer info
- A/R inquiry option to zoom on invoices
- Statement option to print invoice detail

Reporting Features

- Interactive or batch invoice printing
- End of day sales register
- Billing history report for invoice detail

Other Features

- User-defined miscellaneous charges
- User-defined standard services

Standard Products / Service Codes

A/R Invoicing Adapter can help you answer such questions as:

- How can we be sure that we get our invoices out the same day as the sale?
- How can we make sure our customers know the details of the services and items they purchased?
- How can we eliminate the lost time spent trying to explain to a customer the details of each invoice on their statement?
- How do we produce a customer receipt for a payment on account?
- Can we reduce the time we spend figuring out the details for our sales tax reports?
- How can we make sure we don't accidentally pay commission on the sales that are not subject to commission?
- How do we check on past invoices to answer customer questions?



SouthWare Innovations, Inc.
P.O. Box 3040
Auburn, AL 36831-3040
Phone: 334-821-1108
Fax: 334-821-1146